



OHIO DEPARTMENT OF HEALTH

246 North High Street
Columbus, Ohio 43215

614/466-3543
www.odh.ohio.gov

John R. Kasich / Governor

Theodore E. Wymyslo, M.D. / Director of Health

RADON INFORMATION NOTICE – RN2011.01

Date: September 8, 2011
To: All Ohio Radon Licensees
Subject: Quarterly Reports

The Ohio Department of Health, Bureau of Radiation Protection, Indoor Radon Program, is issuing this information notice to all radon licensees. As a condition of continued licensure, all radon licensees are required to comply with the provisions of Ohio Administrative Code (OAC) 3701-69 radon rules. Non-compliance to these rules can result in the revocation of your current license and/or the denial of future radon license applications and/or renewals.

OAC 3701-69-09 requires that radon testers, mitigation specialists and laboratories submit radon testing records on a quarterly basis and that radon contractors submit radon mitigation records on a quarterly basis. It further states that reports shall be submitted according to the following schedule:

- (1) No later than April fifteenth for the time period of January first through March thirty-first.
- (2) No later than July fifteenth for the time period of April first through June thirtieth.
- (3) No later than October fifteenth for the time period of July first through September thirtieth.
- (4) No later than January fifteenth for the time period of October first through December thirty-first of the previous year.

Effective immediately, we are asking that all licensees submit their quarterly reports to us as email attachments to: BRadiation@odh.ohio.gov.

Easy to use MS Excel spreadsheets have been created by us for you to use when submitting your reports by email. Attached is a spreadsheet for testers and specialists to report radon testing results and a separate spreadsheet for contractors to report information on mitigation system installations. If you absolutely cannot submit the report by email, then it is acceptable to submit your reports by fax to: 614.466.0381 or by mail to The Radon Licensing Program, 246 N. High St., 7th Floor 35 Bldg., Columbus, Ohio 43215.

If you have not conducted any radon testing or mitigation during a quarter we ask that you please submit a statement that you did not conduct any testing / mitigation work during that time period.

Regards,

Radon Licensing Program
Bureau of Radiation Protection