



## Memo #12-4

**To:** HMG Project Directors and ET System Administrators  
**From:** Sondra Crayton, Assistant Chief, BEIS  
**CC:** FCFC Coordinators, BEIS HMG Staff, State Partners  
**Subject:** Early Track August 2011 Updates  
**Date:** February 16, 2012

Updates/changes were made to ET 3.0 on February 15, 2012. When updates/changes occur, a memo is sent to county HMG Project Directors and ET System Administrators. *Please notify all of your county ET users that this memo can be accessed under "ET Info" in Early Track.*

## Summary of Updates and Changes

### Update

We had one update to Early Track this month. On the report pages, you will now see "Report data last refreshed on" followed by a date and time. This information will also appear on the pdf versions of reports. After the deployment of the reporting database in the December Early Track release, all reports are based on data that are typically up to 24 hours out of date. By providing information about the last update to the reporting database, we hope to avoid some of the confusion we have had recently about which data the reports are using.

### Bug Fixes

Several bugs were uncovered by users and reported to ETDS. We appreciate very much your reporting of Early Track bugs. When you report bugs to ETDS, we can make fixes more quickly to the benefit of all users. Of the bugs fixed in this release, several are likely of interest to all counties and users:

#### *Service Coordinator End Date Issues for At Risk and Early Intervention*

- Records where children moved between At Risk and Early Intervention were end dating the service coordinator upon exit from one of the programs even if there was an open eligibility or referral in the other program. Users who wrote in to ETDS were able to get the end date removed. This bug has been fixed to prevent end dating of service coordinators on exit as long as there is an active At Risk or Early Intervention eligibility or referral.

#### *Referral Outcome Summary Report Including Updated Referral to Categories*

- As discussed on the call last month, there was a bug in the Referral Outcome Summary Report, and the report was double counting referrals where the referral to category was updated/changed. This bug has been fixed.

### *Misleading Placement of Warning on IFSP Service End Dates*

- Users reported receiving the warning “Not all previous IFSP Services have end dates, click here to add the end dates” upon *starting* the exit process. If users followed the hyperlink in the message to the service end dates tab, they could not enter service end dates. This warning should have appeared *after* the exit was saved. The message did not prevent users from entering the exit. The message has been moved to the appropriate place in the exit flow, and users will be able to enter service end dates if they follow the hyperlink.

### *Children Exited Report Included Deleted Exits*

- The Children Exited List report was including exits that had been deleted. This bug has been fixed.

### *Home Visiting Status of Requirements Failed to Update after Exit Was Deleted*

- The Home Visiting Status of Requirements table failed to update in some situations when an exit was deleted from a record. This bug has been fixed.

## ***Master Agency and Medical Diagnosis List Additions***

### **Master Agency List Additions**

Behavioral Healthcare Service  
Bethel United Methodist Preschool  
Columbus Therapy Associates  
Department of Veterans Affairs Medical Center  
Helping All Students to Independence  
Home Care of Lake County  
Keeping Kids Safe  
MedColumbus, LLC  
Molly Kessler School  
Montgomery Pediatrics  
Pathways Program  
Pediatric Therapy Specialists  
Perry County Rehab and Diagnostic Center  
Putnam County Home Health/Hospice  
Sebring High School  
St. Vincent Women’s Hospital  
Therapeutic Solutions  
University of Minnesota Amplatz Children's Hospital  
Wesley Center

### **Medical Diagnosis List Additions**

None