To view and complete the *Module 1: Vision Screening Training for School-Aged Children: Observation:*

1. Log onto Ohio TRAIN at https://oh.train.org.
2. Click on **Course Search** and then click on **By Course ID** on the left side of the Screen.
3. Input the Course ID **# 1015273** and click **Search.**
4. At the top of the screen click on **Registration,** then click the **Launch** button. This will open the Windows Media Player and the Presentation will be displayed.
5. Once the presentation has concluded, return to Ohio Train and Click the **Home** Button at the top of the screen.
6. On the right side of the screen, locate and click the **My Learning** Link**.**
7. From the list of courses on the **My Learning** page locate ***Module 1: Vision Screening Training for School-Aged Children: Observation.***
8. Click on the **Next** to the course name.
9. Click on the **Completed** Button. When the Pop-up box appears click **OK.**
10. Click on the **Assessment** Button. Click **Start Assessment**. After completing the Assessment and the course review you can now print a Certificate for this course.

To print the Course Certificate:

1. Click the **Home** Button at the top of the screen.
2. Click the **Certificates** link on the right side of the screen.
3. Locate the course name in the course list and click the **Certificate** link on the right side of the screen.

The Certificate will open in a PDF file and can then be printed.

NOTE: If you cannot remember your login information for Ohio TRAIN, Click on the *"Forgot Password"* link and your login name and password will be emailed to you.