

STANDARDIZED SCHOOL HEALTH SERVICES DATA SET: **STEP UP AND BE COUNTED!** 2016-17

School nurses are important coordinators and providers of healthcare services in the school setting. If they collect the data about school health needs and services in the same way as school nurses across the state and country, then each school nurse can compare his/her practice with others around the country in a meaningful way.

The National Association of School Nurses (NASN) and the National Association of State School Nurse Consultants (NASSNC) are spearheading the effort to collect school health data on a national basis. Each state has identified a Designated State Data Champion (DSDC) to implement the data collection process—Ohio's DSDC is Ann Connelly of the Ohio Department of Health School Nursing Program.

What does this mean for you? In order for the national data set to be meaningful, data needs to be submitted by as many nurses working in the school setting as possible. The 2016-17 school year is the third year this process has been implemented and the data points to be collected are the same as last year. As the DSDC in Ohio, I am asking you to collect data and submit it to me at the Ohio Department of Health—I will then forward Ohio's data to NASN/NASSNC for compilation and analysis. Instructions on how to collect and submit data are on the following page. ***Please submit your data and encourage your colleagues to do so, too!***

Step Up and Be Counted **data will be collected twice** in the 2016-17 school year. Different data points will be reported at these two times. Information about what data to report and when can be found below.

Ideally, individual school nurses will provide data to a district representative; the district representative will in turn report to the DSDC. However, we understand that not all nurses and districts will be participating, so individual nurses may report directly to the DSDC. As a reminder, all data reported must be aggregated--*to protect the confidentiality of individual students, the data will not be identifiable by student name and will only be used in group (aggregate) form.*

Data points to be collected may be found on the Excel spreadsheet found on the Ohio Department of Health School Nursing program website at <http://www.odh.ohio.gov/odhprograms/chss/schnurs/nurseforms.aspx> . Further details and definitions about the data points may be found in the document titled NASN/NASSNC UNIFORM DATA SET: DATA POINTS FOR 2016-2017 YEAR found at https://www.nasn.org/portals/0/2016_SUBC_Data_Points.pdf

To report data, please go to the following link and enter your information into SurveyMonkey: <https://www.surveymonkey.com/r/OH16-17SUBC>



****Due by Dec. 1, 2016****

The following data are a “point in time” snapshot of student needs and staffing using October counts.

1. Number of enrolled students in district
2. Total number of RN FTEs with an assigned caseload providing direct services
3. Total number of LPN FTEs with an assigned caseload providing direct services
4. Total number of health aide (non-RN, non-LPN) FTEs with an assigned caseload providing direct health services (e.g., give medication, staff health office, perform specific health procedures)
5. Total number of supplemental/float RN FTEs
6. Total number of supplemental/float LPN FTEs
7. Total number of supplemental/float health aide (non-RN, non-LPN) FTEs
8. Total number of RNs with special assignment FTEs
9. Total number of LPNs with special assignment FTEs
10. Total number of health aides (non-RN, non-LPN) with special assignment FTEs
11. Total number of RN FTEs providing administrative or supervisory school health services
12. Total number of LPN FTEs providing administrative or supervisory school health services
13. Total number of assistant FTEs providing administrative support services to RNs or LPNs
14. Number of students enrolled in assigned school(s)
15. Number of students with an asthma diagnosis
16. Number of students with type 1 diabetes diagnosis
17. Number of students with type 2 diabetes diagnosis
18. Number students with a seizure disorder diagnosis
19. Number students with life-threatening allergy (anaphylactic reaction) diagnosis

****Due by June 1, 2017****

While these data are not due until June, nurses need to start tracking them as soon as possible. You will need to provide the date when data collection starts and ends. *PLEASE report confirmed data so that you can be accurate in your counts. Do NOT guesstimate.*

20. Number of student encounters/health office visits to RN resulting in the student returning to class or staying in school during the 2016-2017 school year
21. Number of student encounters/health office visits to the RN resulting in 911 being called or regionally appropriate equivalent during the 2016-2017 school year
22. Number of student encounters/health office visits to the RN resulting in the student being sent home during the 2016-2017 school year



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23. Number of student encounters/health office visits to LPN resulting in the student returning to class or staying in school during the 2016-2017 school year
24. Number of student encounters/health office visits to the LPN resulting in 911 being called or regionally appropriate equivalent during the 2016-2017 school year
25. Number of student encounters/health office visits to the LPN resulting in the student being sent home during the 2016-2017 school year
26. Number of student encounters/health office visits to health aide/UAP (non-RN, non- LPN) resulting in the student returning to class or staying in school during the 2016-2017 school year
27. Number of student encounters/health office visits to the health aide/UAP (non-RN, non-LPN) resulting in 911 being called or regionally appropriate equivalent during the 2015- 2016 school year
28. Number of student encounters/health office visits to the health aide/UAP (non-RN, non-LPN) resulting in the student being sent home during the 2016-2017 school year.

NASN and NASSNC have provided information and resources about this project on their websites. Further information may be found in the resources below.

If you have additional questions, please contact your DSDC Ann Connelly at ann.connelly@odh.ohio.gov or 614-728-0386. Thank you for your participation in this project!

Resources

General Information: <http://www.nasn.org/Research/StepUpBeCounted> or <http://www.schoolnurseconsultants.org/>

Talking Points Regarding Uniform National Data set:

<https://www.nasn.org/Research/StepUpBeCounted/TalkingPoints> or <http://www.schoolnurseconsultants.org/wp-content/uploads/2013/04/Talking-Points-Uniform-Data-set-08-14.pdf>

Promotional Poster: http://www.schoolnurseconsultants.org/wp-content/uploads/2013/04/StepUp-Poster_001.pdf

Data Collection Flow Sheet: http://www.nasn.org/portals/0/2014_SchoolNurseDatasetFlowSheet.pdf

FAQs: <https://www.nasn.org/Research/StepUpBeCounted/FAQs>

Step Up and Be Counted Webinars: <https://www.nasn.org/Research/StepUpBeCounted/Webinars>



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