

## **IMPORTANT: READ THIS FIRST**

The enclosed information from the Bureau for Children with Medical Handicaps (BCMh) is being sent to you because your BCMh physician has submitted an application for treatment services. The BCMh is a program to help families who have a child with a chronic medical condition. To be eligible for the BCMh Treatment Program, a child must have a medically eligible condition and the family must meet the BCMh financial eligibility criteria.

The inside pockets of the purple folder lists instructions on how to submit the application. Please follow the instructions starting with the information on the left side.

If you are approved, you will receive a Letter of Approval.

### **LEFT POCKET** (contains Healthy Start Guidelines and CPA):

- Read the Ohio Healthy Start Guidelines sheet and look at the charts to determine if you need to apply for Healthy Start through your county Department of Job and Family Services (DFJS). Follow steps 1 through 3.
- If you need to apply for Healthy Start, complete the Combined Program Application (CPA) in the left pocket and send it to your county Department of Job and Family Services.

### **RIGHT POCKET** (contains Release, CPA pages 1-2, mailing envelope and additional information):

- If your gross monthly income is above the Ohio Healthy Start Guidelines AND your child has health insurance, complete the Release and Consent form and Combined Programs Application in the right pocket.
- If you were denied Healthy Start because you were over income OR you have health insurance, send a copy of your denial letter along with your Combined Programs Application in the right pocket.
- Be sure to include three pay stubs for each employed parent and a copy of your most recent federal tax return.
- Send completed and signed documents in the enclosed envelope.

### **Additional information in folder:**

- BCMh General Information Brochure
- BCMh Notice of Private Practices

If you have questions about the Bureau for Children with Medical Handicaps program or about how to complete the enclosed forms, you may contact your local health department and ask to speak with a BCMh public health nurse, or call the BCMh at (614) 466-1700 or toll free at 1-800-755-4769.