

**Public Health Futures
Board Training Work Group
September 10, 2013**

MINUTES

Welcome and introductions

- Jay Carey, ODH, welcomed everyone and introductions were made
- Those present; Doug Fisher, Duane Stansbury, Lois Hall, Jennifer Wentzel, Will McHugh, Jay Carey and Carol Brock

Reports/Updates

- Jay stated the ODH logo has been added to the sign-in sheet as previously requested by Health Commissioner, Pamela Butler
- Board of Education/DD
 - Waiting on confirmation in regards to the required four hours of training
- NALBOH/OABH
 - OABH is looking at putting together a DVD that would cover the role of Board Members
 - It was suggested that General Council address Board Member duties and CEU's
 - Will stated that once the group gets more direction he will reach out to Senator Burke

Discussion

- Jay stated rule Sec. 3701.342 has been updated and re-worded
- Jay shared a copy of the correspondence he received from Health Commissioner, Frank Kellogg, voicing his opinion on Board Member Training and CEU's
- We need to keep it flexible
- We need to be clear on the law
- We need to be clear on the CEU Training
- What do you do to a board member who is ill or who does not attend meetings on a regular basis
- You can add a field to the subsidy box
- Will stated we need to keep this separate when keeping track of Board Members CEU's
- What is the simple way
- Will is to get clarification on the State minimum standards
- Do we remove requirement of State subsidy

- Know your duties and responsibilities
- Do we need to add this to our Board Meeting by-laws
- Do we set this as a performance responsibility
- Is this directly tied to subsidy
- Rules
 - Do we need to change the language regarding Board Members attending conferences
 - We need to look at this from all angles
 - Rules need to be in place by July 1, 2014
 - Do you have to have one or two CEU's by that time frame
- We need to decide where we should focus and what is available
- Will stated that ODH is currently working with OSU, College of Public Health
 - We need to reach out to other schools
 - We need to look at other trainings that are available
 - What is the impact of a Board Member
 - What counts
 - What does not count
 - We need to think broadly on presentations
 - What are your goals
 - What are your training methods
- We need to have a check list
 - Public health principles
 - Core minimum standards
 - Members responsibilities
 - What are we going to put out as helpful documents
- OPHAB Domain
 - We need to stick with the language as it was passed
 - Should there be an evaluation on courses taken
- We can do a Survey Monkey and Share Link with Board Members
- Melissa stated they currently have a training intern student that could look at and identify the law and can also look at what all is available thru trainings
- Jay stated we need to have draft rule together by the end of October

Future Meetings

- September 24th
- October 8th
- October 22nd
- November 5th
- November 19th

Above named meetings will be held from 1:00 – 3:00 p.m., 246 Bldg., 7th Floor, Small Conference Room