2013 Ohio Department of Health Regional School Nurse Conference

Hello Nurses in Ohio Schools!

Registration is now open for the Ohio Department of Health 2013 Regional School Nurse Conferences. We have an exciting agenda full of topics of interest to licensed nurses working in Ohio Schools.

The purpose of these conferences is to offer professional development by providing current information regarding your school nurse practice. Areas to be addressed include Sudden Cardiac Arrest, Nursing Law (Category A), Nurse Liability Issues in Schools, Advocating for School Nursing Practice, Human Trafficking, Practice Pearls and the ODH update.

Who should attend: Registration is open to all licensed nurses working in Ohio schools; however, priority registration will be given to Registered Nurses. Head Start nurses attending the half-day conference on the day prior to the conference are also invited to attend.

Registration Information:

Registration will be available utilizing OhioTRAIN. To register, go to OhioTRAIN at https://oh.train.org

If you have not used OhioTRAIN before, go to "Create Account" on the website and follow the directions. Once you are on the home page of OhioTRAIN, in the second blue box on the right under "Search by Course ID," enter the number 1037561. You will see the conference title "2013 Ohio Department of Health Regional Nurse Conferences."



lick on Registration" menu tab.

- Click on the gray box that says "Register for Conference."
- You should see the various conference dates, locations and agendas for each conference. On the left side of each day is a button; it will say "Add." Please click on "Add" for the conference location (Cincinnati-West Chester, Newark, or Sandusky) you want to attend.
- Click "Next" at the bottom of this page and "Next" on the following page.
- Review your user information. It should say "Registration Pending." Make any corrections (if necessary) and click "Next" at the bottom of the page.
- The next page is entitled "Conference Registration Status." If it says "Registration Pending," your registration is not complete. To complete your registration, click on "Complete Registration" to finalize your registration. The "Complete Registration" button is located at the bottom right of this page. Please scroll down and to the right to find this button.
- On the final page, you will see "Printer Friendly." Once you reach this page, your registration is complete. You will receive an e-mail from Susan Brumm at OhioTRAIN indicating that you are registered for the training and asking you to complete your registration by sending your check with the downloadable "Payment Form" that you received as an e-mail attachment. This "Payment Form" is also available (once you complete the registration process) by clicking on the "Conference Materials" menu tab. Once your check and payment form is received, you will receive confirmation.

Registration deadline: February 25, 2013 for Cincinnati-West Chester; March 11, 2013 for Newark; and April 8, 2013 for the Sandusky location, or until facility capacity is reached (whichever comes first).

Registration and fees must be received by the dates listed above. A confirmation e-mail will be sent upon receipt of your payment. Due to space limitations, confirmation is necessary for you to attend the orientation; no phone, fax or walk-in registrations can be accepted.

Please contact Susan Walker at susan.walker@odh.ohio.gov or 614-466-1930 if you do not receive an e-mail confirmation three days before the conference.



Fee: \$40.00 Includes full-day conference, conference materials and up to 6.5 nursing continuing education contact hours. If you register for both the ODH School Nurse Conference and the ODH Head Start Nurse Conference on the prior day, the total fee is \$65.00, which includes your \$5.00 discount.

Mail your check made out to "Treasurer, State of Ohio" to the Ohio Department of Health, 246 N. High St., Columbus, OH 43215, Attn: Accounts Receivable Unit. On the memo line, be sure to write "3-C011" for Cincinnati-West Chester, "3-C012" for Newark or "3-C013" for Sandusky. If paying by purchase order (P.O.), please make sure that your name is on the P.O. in addition to the district/agency name. Please include the payment form you received after OhioTRAIN registration.

NOTE: State agencies are not permitted to provide refreshments or meals for conferences. Breakfast, lunch, snacks and beverages will be available for purchase separately at the conference locations.

Optional Lodging Information Available on OhioTRAIN

Optional overnight accommodations are available at the Cincinnati Marriott North and Kalahari Resort locations. You may visit each facility's website or call to make reservations. Please be sure to mention the discounted ODH group rate (see information below). You are welcome to secure other nearby lodging as well.

<u>March 1, Cincinnati Marriott North</u>, 6189 Muhlhauser Rd., West Chester, OH 45069 http://www.marriott.com/hotels/travel/cvgno-cincinnati-marriott-north/

<u>March 15, Reese Center,</u> The Ohio State University-Newark Campus, 1209 University Drive, Newark, OH 43055 http://www.newark.osu.edu/pages/map.aspx

<u>April 12, Kalahari Resort</u>, 7000 Kalahari Drive, Sandusky, OH 44870 http://www.kalahariresorts.com/oh/

For more information, please contact Susan Walker, Secretary, at 614-466-1930 or susan.walker@odh.ohio.gov

Partial contact hours will be awarded to nurses who attend individual sessions and submit an evaluation. Planning committee and faculty members have declared no conflict of interest that would interfere with providing this educational event. There is no commercial support or sponsorship for this event. No products will be endorsed, and there will be no discussion of off-label usage of products.

Accreditation refers to recognition of educational activities only and does not imply endorsement of any product by the American Nurses Credentialing Center's Commission on Accreditation, the Ohio Nurses Association, the Ohio Board of Nursing or the Ohio Department of Health.

Ohio Department of Health, OH-011, 4/1/2015, is an approved provider of continuing nursing education by the Ohio Nurses Association (OBN-001-91), an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

Please call Dawn Abbott at (614) 644-0205 for more information about contact hours.