



OHIO DEPARTMENT OF HEALTH

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Ted Strickland/Governor

Alvin D. Jackson, M.D./Director of Health

Memo # 10-05

To: HMG Project Directors and ET system administrators

From: Jean Myer, Administrator *Jean Myer*

CC: FCFC Coordinators, BEIS HMG Staff, State Partners

Subject: Early Track March 2010 Updates

Date: April 6, 2010

Updates/changes were made to ET 3.0 March 17, 2010. When updates/changes occur, a memo is sent to county HMG Project Directors and ET System Administrators. *Please notify all your county ET users this memo can be accessed under ET info in Early Track.*

Summary of Updates/Changes

1. ASQ—3rd Edition added to the screening section. The ASQ 3 has been added to the screening section of Early Track. Counties can now choose either the ASQ-2nd Edition or the ASQ 3. Also, the cutoff scores for the ASQ-2nd Edition and the ASQ 3 will continue to be visible after the page has been saved.

Note: Before March’s ET release, the option for ASQ appearing in the Screening Name dropdown was the ASQ-2nd edition. Any ASQ screenings that were entered before the March 17th release will appear as an ASQ-2nd edition screening.

Screen shot 1. ASQ 3 has been added to the screening section of Early Track.

The screenshot shows the 'Screening Detail' form in the Early Track system. A red circle highlights the 'Screening Name' dropdown menu, which now includes 'ASQ 3'. Another red circle highlights the 'Level (months)' dropdown menu, which is set to '22', and the 'Cutoff' column, which shows scores for various domains: Communication Score (5), Gross Motor Score (30), Fine Motor Score (30), Problem Solving Score (30), and Personal-Social Score (30).

Level (months)	Cutoff
22	Communication Score: 5
	Gross Motor Score: 30
	Fine Motor Score: 30
	Problem Solving Score: 30
	Personal-Social Score: 30

Reports

2. CAPTA report The CAPTA report lists the number of CAPTA referrals during a specific time period. If the child has been determined eligible before this CAPTA referral, there will be an * in the eligibility field. If the child has an eligibility and an IFSP before this CAPTA referral, there will be a ** in the receiving ongoing services field.

Screen shot 2 Example of CAPTA report with asterisks highlighted.

CAPTA Report-BEIS Test County											
Time period 1/1/2010 to 3/31/2010											
Number of CAPTA Referrals	Number of Children with a CAPTA Referral		Of those Referred, Number of Children in custody of PCSA	Of those Referred, Number of Children NOT in custody of PCSA	Of those Referred, Number of Children Screened	Of those Referred, Number of Children Evaluated	Of those Referred, Number Refused	Children determined eligible (needing ongoing services)		Number of those children receiving ongoing services (Elig. & IFSP)	
								Part C	At Risk	Part C	At Risk
5	5		1	3	2	2	0	1	0	0	0
ET ID	Child's Name	Referral Date	In Custody of PCSA	Screening Date	Evaluation Date	Refused	Children determined eligible (needing ongoing services)		Receiving Ongoing Services (Elig & IFSP)		
							Part C	At Risk	Part C	At Risk	
0005833716	ODH, CAPTA	1/1/2010	No	2/1/2010		No					
0005828559	ODH Test, Service Agency	1/10/2010	No	Before Referral	1/27/2010	No	Yes				
0005727478	Squarepants, Spongebob	1/3/2010	Yes			No	*			**	
0005836882	Test, March 2010 Release	1/1/2010	No		3/5/2010	No					

* Child has been determined eligible before this CAPTA referral

** Child has eligibility and IFSP before this CAPTA referral

The CAPTA report lists the number of CAPTA referrals during a specific time period.

Field	Description
Number of CAPTA referrals	Total number of CAPTA referrals during a specific time period. If a child has more than one CAPTA referral during the time period selected, they will be listed more than once on the report.
Number of children with a CAPTA referral	Total number of children with a CAPTA referral.
Of those referred, number of children in custody of PCSA (Public Children Service Agency)	The total number equals the number of Yes's entered for the question "Does PCSA have custody of this child". (If the CAPTA referral was added to ET before this question was added to the referral detail page, the term "Not Specified" will show in this field).
Of those referred, number of children NOT in custody of PCSA (Public Children Service Agency)	The total number equals the number of No's entered for the question "Does PCSA have custody of this child". (If the CAPTA referral was added to ET before this question was added to the referral detail page, the term "Not Specified" will show in this field).
Of those referred, number of children screened	Number of children who had an ASQ, Batelle Developmental Inventory 2 Screening, Developmental Screening for Infants under 4 months, or PEDS/PEDS-DM. A blank field means no screening occurred, the "Before Screening" message means the screening occurred before the CAPTA referral, and the screening date is the first screening that occurred after the CAPTA referral.

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4. Early Track training for ET System Administrators. Each county can have up to 4 system administrators. All new system administrators must attend an ET system administrator training before getting system administrator access in Early Track. The next training for system administrators will be scheduled when there have been several requests made to the State office. The next training has not been scheduled at this point. Please contact Sue Scott at sue.scott@odh.ohio.gov if you need the training or have questions about adding a system administrator in your county.

Additions to Drop Down lists

Master Agency List. We continue to add agencies to the master agency list. Please use the [contact us](#) link to request additions to this list. Generic requests, such as public school and physician, will not be added. You need to submit specific agency/physician names when requesting additions to the master agency list. There is also a report in the report section “Master Agency Report” that lists all the agencies in ET 3.0.

Additions to the Drop Down Lists

Page Name	Field Name on Page	New Drop Down Option
Eligibility Detail	Diagnosed Physical or Mental Conditions	<i>*Centronuclear Myopathy</i> <i>*Cleft Foot</i> <i>*Isovaleric Acidemia</i>