



Memo #12-7

To: HMG Project Directors and ET System Administrators
From: Sondra Crayton, Assistant Chief, BEIS
CC: FCFC Coordinators, BEIS HMG Staff, State Partners
Subject: Early Track August 2011 Updates
Date: April 19, 2012

Updates/changes were made to ET 3.0 on April 18, 2012. When updates/changes occur, a memo is sent to county HMG Project Directors and ET System Administrators. *Please notify all of your county ET users that this memo can be accessed under “ET Info” in Early Track.*

Summary of Updates and Changes

Updates

Reports

- We have added two new reports: the Worker Combined Caseload and Referrals to Other Agencies.
 - **Worker Combined Caseload:** This report is a compilation of both the Service Coordinator Caseload Report and Home Visitor Caseload Report. With the eligibility category checkboxes, users have the ability to select records assigned to a service coordinator or home visitor with any eligibility determination, as well as records for which eligibility has not yet been determined. The data presented are consistent with the data in the existing caseload reports. Children with multiple eligibilities will appear multiple times on the report.

Worker Combined Caseload

*County:	Adams ▼
*Agency:	ALL ▼
SC or HV	ALL ▼
*Eligibility Category:	<input type="checkbox"/> At Risk <input type="checkbox"/> Part C <input type="checkbox"/> Home Visiting <input type="checkbox"/> Not Eligible <input type="checkbox"/> Eligibility Not Determined
*Report Format:	PDF ▼

* Indicates required field.

BEIS Test County									
A Wonder World									
Allen, Jane									
With Eligibility									
Child's Last Name	Child's First Name	ET ID	Birth Date	Assigned Date	Eligibility Category	Eligibility Date	Most Recent FP/IFSP Date	# Days Next FP/IFSP Overdue	Next FP/IFSP Due Date
Jones	Ben	0005893953	01/01/2011	3/1/2012	Home Visiting	02/20/2012			
Smith	Julie	0005899176	01/01/2011	1/5/2011	Part C	01/10/2011	10/1/2011	18	3/29/2012

- **Referrals to Other Agencies:** This report presents data about children in the Home Visiting program who had referrals made at home visits or for whom a tool indicated a need for a referral. The report's data corresponds with the information found on the "Referrals to Other Agencies" tab of the Ongoing Home Visits left-menu option.

Referrals to Other Agencies

Retrieving Report...

***County:** BEIS Test County ▾

***Agency:** ALL ▾

***Home Visitor:** ALL ▾

***Eligibility Category:**

Home Visiting

Not Eligible

Eligibility Not Determined

***Report Format:** PDF ▾

** Indicates required field.*

BEIS Test County						
A Wonder World						
Allen, Jane						
Child's Last Name	Child's First Name	ET ID	Birth Date	Eligibility Date	Eligibility Category	
Jones	Ben	0005893953	01/01/2011	2/20/2012	Home Visiting	
Referrals Made						
Referral Reason	Date	Who referred	Program Referral To	Who Was Referred	Outcome	Outcome Date
Developmental	3/1/2011	Test SC	HMG Part C		Elig-Receiving service	9/1/2011
Medical	2/6/2011	Home visitor		Mom		
Housing	2/6/2011	Home visitor		Mom		
WIC	2/6/2011	Family member		Child		
Referrals Needed, Not Made						
Tool Name	Date					
Child care	2/6/2011					
AAPI	1/15/2011					

Bug Fixes

Several bugs were uncovered by users and reported to ETDS. We appreciate very much your reporting of Early Track bugs. When you report bugs to ETDS, we can make fixes more quickly to the benefit of all users. Of the bugs fixed in this release, two are likely of interest to all counties and users:

Enter Key Did Not Start Search after Entering ET ID.

- When users entered an ET ID in the ET ID search field and pressed the Enter key, Early Track did not search for the ET ID. Users could use the mouse to click the “Search” button to search for the ET ID. This bug has been fixed.

Using the Enter Key on the Caregiver Search Page Interrupted the Add Child Workflow

- Using the Enter key, rather than the mouse to click “Next” on the caregiver search page, resulted in users being taken back to an empty demographics page. This bug has been fixed.

Pending Exit Box Failed to Update after Changes

- The pending exit box was not saving changes. Changes to the pending exit box will now be saved.

Invalid Family Plan Goal Target Dates

- Some users reported receiving an error because the family plan goal target date for some goals was 1/1/1900. The target date could not be updated via the interface and users were advised that this bug would be fixed in the April release. The bug has been fixed and the appropriate target dates should now appear in this field.

Early Track 2.1

As part of ongoing efforts to secure sensitive data, we will be removing the link in Gateway to Early Track 2.1 in the coming months.

Master Agency and Medical Diagnosis List Additions

Master Agency List Additions

Comprehensive Psychiatric Group
Doone, James, MD
Dr. Frank Sailors and Associates
East End Community Services TOTS
Edison TOTS
Heartland Rehabilitation
Junior Explorers Child Development Center
Midwest Orthotic and Technology Center
Pembroke School
Richmond Family Care Center
Sports Medicine and Rehabilitation Services
St. Joseph's Health Center Outpatient Rehabilitation Center
Wladecki, Mark J., MD

Medical Diagnosis List Additions

None