

## **IMPORTANT: Bureau for Children with Medical Handicaps (BCMh) Renewal**

The BCMH is a program to help families who have a child with a chronic medical condition. To be eligible for the BCMH Treatment Program, a child must have a medically eligible condition and the family must meet the BCMH financial eligibility criteria. The enclosed information from the Bureau for Children with Medical Handicaps (BCMh) is being sent to you because your BCMH Letter of Approval will soon expire. In order to have continued treatment coverage, your family must complete a new financial application annually and your child's managing physician must submit a new Medical Application. Please follow all instructions carefully. If you are approved, you will receive a new Letter of Approval.

### **Included in this packet are:**

- Ohio Healthy Start Guidelines
- Release and Consent Form
- Two Combined Programs Applications (one original and one BCMH only)
- BCMH privacy information
- Return envelope

### **Step One:**

- Read the Ohio Healthy Start Guidelines sheet and look at the charts to determine if you need to apply for Healthy Start through your county Department of Job and Family Services (DFJS). Follow steps 1 through 3 on the Healthy Start Guideline chart.
- If you need to apply for Healthy Start, complete the Combined Program Application (CPA) and submit it to your county Department of Job and Family Services.
- If your child is approved for Healthy Start, please send a copy of your Healthy Start Approval letter and the completed Release and Consent form. **Please note:** If your child is approved for Healthy Start or any other Medicaid program, he/she will be financially eligible for BCMH. **You do not need to send BCMH a Combined Programs Application.**

### **Step Two (please follow if your child does not receive Healthy Start or any other type of Medicaid):**

- If your gross monthly income is above the Ohio Healthy Start Guidelines AND your child has health insurance, complete the Release and Consent form and the BCMH copy of the Combined Programs Application.
- If you applied for and were denied Healthy Start because you were over income OR you have health insurance, send a copy of your denial letter along with your Combined Programs Application.
- Be sure to include three pay stubs for each employed parent and a copy of your most recent federal tax return (1040 form).
- If your child receives SSI benefits, please include a copy of their award letter.
- Send completed and signed documents to BCMH in the enclosed envelope.

If you have questions about the Bureau for Children with Medical Handicaps program or about how to complete the enclosed forms, you may contact your local health department and ask to speak with a BCMH public health nurse, or call the BCMH at (614) 466-1700 or toll free at 1-800-755-4769.