

## Meeting with Ohio Counties User Group

September 19, 2016 Agenda/Update

### General:

1. If anyone wants to be added to the user group list, mgarrison@healthspace.com
2. Access to the config center can be given to individuals at the LHD's for mass communication and local violation codes by requesting this from HS support.
  - a. Send to [support@healthspace.com](mailto:support@healthspace.com) and CC [gene.phillips@odh.ohio.gov](mailto:gene.phillips@odh.ohio.gov)  
[marcus.taylor@odh.ohio.gov](mailto:marcus.taylor@odh.ohio.gov)
    - i. When sending mass communication, use commas to separate the email addresses
  - b. Garrett requested an option to send by the District/Region/PSD value. **AMTS-A2CMML.**
    - i. **This is currently being developed.**

### Follow-up Items from Previous Months Sessions: If you haven't reviewed these instructions, please do:

#### Functions that can be performed on Locked Down facilities

When a facility is "Locked" the facility record itself cannot be edited. The user can however, add relational data to the document (such as inspections), using the "New" or "Create" button.

#### Inspections Posting to the Web:

- Determining Which Program Areas and Other items to Post to the Web:
  - o Main Menu: Administration > Configuration > System Settings: Go to the Inspection Settings tab, and scroll down to the "Web Approval Options". This allows you to dictate the PROGRAM that posts, the INSPECTION TYPES that post, and if they require an "Approval" step to post
- Once the above key options are set, for inspections that post to the web, there are a few key things to keep in mind:
  - o Parent Facility Administrative Status must = Active
  - o Parent Facility Operating "Status" must = Permitted
  - o An agent runs to post these new inspections hourly

*\*see write up provided*

## **Updates 09/19/2016:**

1: Web Reports Update: No new update here this month. A little progress was made since last month's call. We are working on several plans to get past the last items in this back log, and will keep everyone posted as additional progress is made.

### 2: Phase II Update

Body Art and Resident Camp are in the final round of UAT.

Water: Primary focus for Phase II now as Body Art closes. Currently in requirements finalization stage. Next stage will be final development.

Sewage: ODH working on finalizing business requirements. Starting October or November, we will begin working on technical requirements and system set up.

Next Meeting on **October 17 2016**