

**Sewage Treatment Systems Technical Advisory Committee
MEETING MINUTES**

Date: Tuesday, February 9, 2016
Time: 10:00 a.m.
Location: Ohio Department of Health, 246 N. High St., Columbus, Ohio

TAC Members in Attendance:

ODH Director of Health Representative & TAC Secretary (retiring): Rebecca Fugitt
ODH Director of Health Representative & TAC Secretary (new): Rachel Townsend
Professional Engineer: Walt Sandefur, Sandefur Consulting
OEHA Registered Sanitarian & Chair: Dan Lark, Lake County General Health District
Manufacturer Representative, Chris Mandich
ODA Soil Scientist: Matt Deaton
AOHC Health Commissioner: Charles Patterson, Clark County Combined Health District
AOHC Health Commissioner: Raymond Saporito, Ashtabula County Health Department
Ohio Townships Association: Perry Brock

Absent:

Public Representative: Christopher Schraff, Porter Wright
Installer: Mark Fehring, Fehring Services
Designer: Dan Michael

Vacant:

Academic
OEPA DSW Engineer
Manufacturer Representative
Manufacturer Representative

Guests:

Mike Smallwood—Smallwood Septic Solutions
Yaz Ashrawi—FBT
Garrett Jensen-Norweco
Shelly Wybensinger-Jet
James Kungle—Uniontown Septic Tanks

Other ODH participants

Mahjabeen Qadir, Senior Legal Counsel
Dusty Gurney
Steve Schmidt
Andrew Thomas
Maggie Delfino

Welcome and Introduction:

The meeting was called to order by Dan Lark. Roll call was taken. Also discussed was what is needed as a quorum. Mahjabeen Qadir, Senior Legal Counsel, confirmed that a quorum for the TAC was eight (8) members. A quorum is one more than half of the total number of members (which includes unfilled positions). For the TAC which has fourteen (14) members, a quorum is eight (8).

TAC Appointments Update

- Chris Mandich has been appointed as a Manufacturer Representative.
- Mark Deaton has officially moved to the Department of Agriculture.
- Zak Sherman’s reappointment application to the House was lost, and another copy of his application has been submitted and being moved forward.
- The Ohio EPA is moving forward with appointing a representative to the TAC.
- The Academic position is still in need of a representative.

Election of 2016 TAC Chair and Vice Chair

Dan Lark made a motion to elect the 2016 TAC Chair and Vice Chair. Ray Saporito motioned to reelect Dan Lark as Chair. Perry Brock seconded the motion. Committee members present voted to approve.

Charles Patterson motioned to reelect Raymond Saporito as Vice Chair. Perry Brock seconded the motion. Committee members present voted to approve both candidates.

Walt Sandefur	Yes
Dan Lark	Yes
Chris Mandich	Yes
Matt Deaton	Yes
Charles Patterson	Yes
Ray Saporito	Yes
Perry Brock	Yes
Rebecca Fugitt	Yes.

Approval/modification of the agenda

Dan Lark made a motion to approve the agenda. There were no objections.

Approval of December 15, 2015, meeting minutes:

Dan Lark made a motion to approve the minutes. Walt Sandefur noted that several names were missing under “Guests”. Also, both Walt Sandefur and Rebecca Fugitt noted that several comments they both had made under, “Discussion of tertiary treatment products criteria and evaluation standards” on page 4 needed revision. Dusty Gurney will revise the December 15, 2015, meeting minutes and send out to members. Approval will be voted on at the next TAC meeting on March 8, 2016.

Overview of Committee Attendance Requirements

Rachel Townsend discussed with the committee the memo that the office of Boards and Standards had sent to ODH to please remind the members that they have to attend at least 3/5 of all the meetings in a two year period and if they did not meet that criteria then they may be replaced on this committee. ODH had to report back the attendance of all members for the past two years.

Dan Michael is the only member who has not met the criteria. Rebecca Fugitt or Rachel Townsend will discuss with him.

Ecological Tanks, Inc., Mike Smallwood

- Modification request for control panel model 209, previously approved for spray irrigation, to now include two different timers, 209-H and 209-R.

Ray Saporito made a motion to approve. Matt Deaton seconded the motion. Committee members present voted to approve.

Walt Sandefur	Yes
Dan Lark	Yes
Chris Mandich	Yes
Matt Deaton	Yes
Charles Patterson	Yes
Ray Saporito	Yes
Perry Brock	Yes
Rebecca Fugitt	Yes.

Sewage Program updates to the TAC

Rachel Townsend distributed a draft copy of the 2015 Annual Report of the Sewage Treatment Systems Technical Advisory Committee. She asked that everybody read it and send any comments or revision requests back to Andrew Thomas. After changes are made, it needs to go to Public Affairs for a final review.

Rebecca Fugitt informed all that the 2015 Annual Report of the Sewage Treatment Systems Technical Advisory Committee is due by the end of March.

Rebecca Fugitt announced that the CDC has created a Public Health Association Professional and ODH applied.

Matt Deaton brought up the possibility of the TAC creating a universal sampling checklist to verify that vendors are following a standard sampling protocol.

Rebecca Fugitt stated that samples are required to be taken by the local health department or a registered service provider which should provide the proper sampling protocol.

Walt Sandefur mentioned that perhaps a webinar for sampling is needed.

Director's actions regarding existing approved systems

No comments were made.

Director's actions related to TAC recommendations

No comments were made.

Rules implementation update

Rachel Townsend stated that applications for approval of sewage tanks have been received from 10 manufacturers for a total of 53 tanks have been approved for installation after January 1, 2016.

Sewage appeals boards Dusty Gurney stated that there is nothing as of now.

Rachel Townsend mentioned that we are looking at setting up smaller work groups which can meet by webinar to guide the updates to the TAC standards and guidelines and the statistics examples provided to the manufacturer, the tertiary treatment devices standards and dispersal standards.

Walt Sandefur mentioned that we need to update product standards guidelines and protocols and the Appendixes to reflect the correct geo-mean and standard deviations that are needed in the product approval along with the confidence interval. Charles Patterson said that our first order of business should be to get this fixed.

Matt Deaton asked if we could come up with a standard spreadsheet to use by vendors to verify that their calculations were done appropriately. Perhaps lock formulas so all they have to enter is their numbers.

Walt Sandefur stated that this should be easy to set up a check and balance system to meet requirements.

Rachel Townsend asked if we had any volunteers. Walt Sandefur said he was not a statistics expert and that we would need someone who was.

Rebecca Fugitt said that we as a group would be working on this, but that we would get input from Walt Sandefur and Dan Lark and a statistics expert will be consulted as well.

Next meeting:

The next TAC meeting will be on March 8, 2015, 2016. The location will be at ODH.

Charles Patterson mentioned a conflict for the May 10th meeting and asked if we could move the date to May 3, 2016. The committee members agreed to the new date.

Adjourn:

Motion to adjourn was made by Matt Deaton and seconded by Ray Saporito. Motion carried and the meeting was adjourned at 11:58 a.m.

Approved on 3/8/16 as signified by:

Dan Lark

Dan Lark, TAC Chairperson

Rebecca Fugitt

Rebecca Fugitt, Secretary

