



Public Health Futures Board Training Work Group October 8, 2013

MINUTES

Welcome and Introduction

- Jay Carey, ODH, welcomed everyone and introductions were made
- Those present; Doug Fisher, Mahjabeen Qadir, Duane Stansbury, Will McHugh, Jay Carey and Carol Brock
- Via telephone; Jim Watkins, Jennifer Wentzel, Pamela Butler and Lois Hall

Approval of Minutes

- The minutes from the August 27, 2013 meeting have been revised, the revised copy was previously sent out to member's
- There were no comments or concerns for the minutes of the September 24th meeting

Reports/Review of Draft Language/Discussion

- Jay shared a *Draft* on rule 3701-36-03 Minimum standards
 - It was asked; Do we need to spell out that the 15 minute minimum CEU credit = .25 credit hour, the decision was yes
- CEU credit time earned is the responsibility of the Board Member
- It was asked: when a Board Member fails to comply, should the Health Commissioner put an appeal in writing, do you hold a telephone conference, do you hold a face-to-face meeting? It was agreed, you will hold a face-to-face meeting to show a good cause.
- It will be the responsibility of the Health Commissioner to determine if the Board Members' CEU's meet the required criteria
- It was determined that the calendar year will run from January 1 thru December 31
- CEU's must be completed by January 31st for the previous calendar year

- ODH needs to be notified if CEU's are not met
- Who are the groups to look at the Rule change?
 - It was suggested that AOHC Board members, AOHC Public Affairs and OPHA members look at the changes
 - These can be sent out via email to members
 - We want feedback from these members
 - Are we going in the right direction?
- A new *Draft* of Rules will be going out next week to all of you. Please view and return your comments to Jay Carey and Carol Brock by COB, Wednesday, October 30, 2013
- Our next scheduled meeting of October 22, 2013 will be canceled
- We will finalize the language at our November 5, 2013 meeting
- We need to build a learning library
- We need to define what the time frame will be on making up missed CEU's during a calendar year
- It was asked: What if a Board Member does not meet their CEU credits? Will there be a penalty?
 - This leaves ODH hanging with the subsidy
 - Board Members must be clear
 - The standard is good cause
 - You cannot keep carrying over CEU's that are owed
 - This may provide leverage regarding the appointing authority when dealing with a Board Member who is not doing their job.
 - By-laws need to be set up and adjusted
 - ODH would be willing to reach out to Board Members and their appointing authority to try and address this issue.
 - Jay thanked the work group members for their involvement, stating the fruitful and healthy discussions have helped in coming up with these rules and changes

Upcoming Meetings

November 5, 2013 and November 19, 2013 (if needed)
 246 N. High Street
 7th Floor, Small Conference Room
 1:00 – 3:00 p.m.