

Appendix D

Outpatient Data File Requirements

The file must be in ASCII format. The file includes one record per procedure reported in a fixed length 32 character record. A carriage return is imbedded at the end of each record.

The file must be labeled with the hospital's ODH registration number in the first four, followed a period, and followed by "out". Example: 1100.out

Field Identification	Character Position	Field Type	Justification	Special Instructions
ODH Hospital Registration Number	1-4	A	Left	
Procedure Number	5-9	A	Left	
Rank Order	10-11	A	Left	Procedures are reported in rank order from 1-60 with the procedure having the most number of visits ranked first. If there are procedures with equal number of cases, they are reported with the procedure having the highest mean charge reported first. Procedures for which the hospital treated less than 10 patients in the calendar year are not required to be reported.
Number of Patients	12-17	N	Right	
Mean Charge	18-24	N	Right	No decimal. Round to the nearest whole number
Median Charge	25-31	N	Right	No decimal. Round to the nearest whole number
Comment Indicator	32	A	Left	Place an Asterisk "*" in this field if comments will be included in the comment file.