

**Application for license.**

- (A) On or after the first day of December but before the first day of January of the next year, every person who intends to operate a manufactured home park shall procure a license to operate the park for the next year from the licensor. A person shall obtain a separate license to operate each manufactured home park. This provision shall apply to all manufactured home parks except new manufactured home parks opened for business subsequent to January first of each year. An application for a license to operate a new manufactured home park during any part of the year shall be filed as hereinafter provided not less than thirty days before the manufactured home park is opened for business. If the applicable license fee charged under paragraph (C) of this rule is not received by the licensor by the close of business on the last day of December, the applicant for the license shall pay a penalty equal to twenty-five percent of the applicable license fee. The penalty shall accompany the license fee. If the last day of December is not a business day, the penalty attaches upon the close of business on the next business day.
- (B) The operator of a manufactured home park shall make written application for a license to the licensor. The operator shall apply for a separate license to operate each manufactured home park. The application form shall be prescribed by the director and shall contain pertinent information relative to the licensing of the manufactured home park.
- (C) The licensor of a manufactured home park may charge a fee for an annual license to operate such a park. The fee shall be determined in accordance with section 3709.09 of the Revised Code and shall include the cost of licensing and all inspections. In determining the amount of the annual fee, the licensor shall use the categories established by rule 3701-27-042 of the Administrative Code and the cost methodology established by rule 3701-27-043 of the Administrative Code. The annual fee shall include amounts as specified in this rule for each license issued to a manufactured home park, which shall be collected and transmitted by the board of health within sixty days of issuing the license to the treasurer of state to be credited to the general operations fund created in section 3701.83 of the Revised Code and used only for administering and enforcing sections 3733.01 to 3733.08 of the Revised Code and this chapter.
- (1) For licenses issued on and after December 1, 2004, sixty dollars for manufactured home parks with less than fifty lots and one hundred dollars for manufactured home parks with fifty or more lots.
  - (2) For licenses issued on and after December 1, 2005, sixty-seven dollars for manufactured home parks with less than fifty lots and one hundred twelve dollars for manufactured home parks with fifty or more lots.
  - (3) For licenses issued on and after December 1, 2006, seventy-three dollars for manufactured home parks with less than fifty lots and one hundred twenty-two dollars for manufactured home parks with fifty or more lots.
  - (4) For licenses issued on and after December 1, 2007, seventy-nine dollars for manufactured home parks with less than fifty lots and one hundred thirty-two dollars for manufactured home parks with fifty or more lots.

R.C. 119.032 review dates: 11/01/2010 and 11/01/2015

CERTIFIED ELECTRONICALLY

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Certification

11/01/2010

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Date

Promulgated Under: 119.03  
Statutory Authority: 3733.02, 3733.04  
Rule Amplifies: 3733.01, 3733.02, 3733.021, 3722.022, 3733.024,  
3733.025, 3733.03, 3733.031, 3733.04, 3733.05,  
3733.06, 3733.07, 3733.08, 3709.09  
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